



## REQUEST TO TAKE COURSE CREDIT OUTSIDE SALEM STATE UNIVERSITY

*Please Print Clearly. Use One Form for Each Course.*

Major   
Minor   
General Education   
Free Electives  Form not required

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Graduation Year

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle

\_\_\_\_\_  
Semester Abroad

\_\_\_\_\_  
Host Institution

\_\_\_\_\_  
Course #

\_\_\_\_\_  
Course Title

\_\_\_\_\_  
Credits at Host Institution

State the SSU course number, title, and credits for which the above course substitutes.

\_\_\_\_\_  
Course #

\_\_\_\_\_  
Course Title

\_\_\_\_\_  
Credits at SSU

\_\_\_\_\_  
Signature of SSU Subject Department Chair

\_\_\_\_\_  
Date

**Course must be completed with a C- grade or better and the submission of an official transcript.**